Non-Employee Expense Report

WAVERLY PARTNERS, LLC
Executive Search Consultants

Name _____
Address _____
City, State, Zip _____
Date(s) From 1/0/00 to 1/0/00
Per Mile Reimbursement $0.51
Total Reimbursement Due $0.00

ORIGINAL RECEIPTS MUST BE ATTACHED

Date Submitted _____
Company Visited _____
Return To: WAVERLY PARTNERS, LLC
3434 Granite Circle
Toledo, OH 43617 - or -
Email: LRegueyra@Waverly-Partners.com

Approved:	*Date:*

Date	Description of Expense	Airfare	Lodging	Ground Transportation (Gas, Rental Car, Subway, Taxi)	Meals & Tips	Parking & Tolls	Miles (Personal Car Only)	Mileage Reimbursement (Calculated)	Miscellaneous (Detail)	Total $
								$0.00		$0.00
								$0.00		$0.00
								$0.00		$0.00
								$0.00		$0.00
								$0.00		$0.00
								$0.00		$0.00
								$0.00		$0.00
								$0.00		$0.00
								$0.00		$0.00
								$0.00		$0.00
								$0.00		$0.00
								$0.00		$0.00
WPExpenseForm rev 10/10					**Total Mileage Reimbursement:**			**$0.00**	**Total Reimbursement:**	**$0.00**